MANUAL - HOW TO SUBSCRIBE ONLINE LEARNING CONTENTS (OLC)

MICROLEARNING STEP Go to iLMS login page: https://www.mii4u.org/ilms/user/login 2 Sign up / Sign in iLMS If you are a new user, you must **SIGN UP** (form on the right) before you attempt tologin. If you are an existing user, you can **SIGN IN** (form on the left) using the logindetails sent to you via email. Already a Member? Taken MII programme before? THE MALAYSIAN INSURANCE INSTITUTE Contact MII for your login details: : +603 2712 8882 New to ILMS? Sign up Click here for user manual - Select Nationality -MANAGEMENT SYSTEM ID Number Full Name Login here Email Address User ID UserID Forgot Password? Password Confirm Password

Note: If you encounter a problem with this password, click the "Forgot Password" button to reset your password. Then, check your inbox / junk mail to proceed with resetting your password.

Are you a new Company Person in Charge? Please download this form & contact MII to get your

Please use forgot password function if you forgot or cannot use current password to login to iLMS.

You may call our Customer Service / Call Centre Team at 03-27128882 for further assistance on iLMS Login issues.

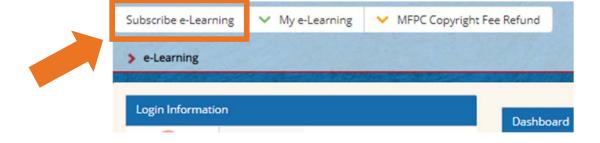
3 Subscribe Online Learning Content (OLC) - Microlearning

To subscribe to Microlearning, follow these steps:

i. Once successfully logged in, click the **"e-Learning" button** to continue.



ii. Click the "Subscribe e-Learning" button to go to the subscription page.



ii. Under "Microlearning", then choose any courses you are interested in. Agent's Licensing Modules (without Examination) e-BSC & e-RFP Modules Professional Certification Modules Choose e-Learning Category General Insurance Short Course Modules (with CPD) O Life Insurance Short Course Modules (with CPD) MICROLEARNING Choose the category you wish to learn: 1. Insurance Principles and Market Practice (General Insurance) 2. Insurance Principles and Market Practice (Life Insurance) 3. Legal Principles 4. Insurance Operations and Finance 5. Insurance Law 6. Insurance Business and Economics



This microlearning module contains comprehensive content about Life Assurance Products. Learning content of this microlearning module has been approved by Subject Matter Experts of the insurance industry.

Upon passing the Learning Assessment at the end of the module, learners will obtain an e-Certificate of Completion.

- Features in Mil's Online Learning Content:

 1. Comprehensive content approved by industry Subject Matter Experts

 2. User-friendly navigation

 3. Attractive multimedia interface and animations

- Self-assessment activities
 SCORM-compliant

Subscription Details:

Subscription Details:
Price: RIM 65 per subscription (inclusive of 6% SST)
Validity Period: No time frame
Learning Duration: 45 minutes
Recommended browser: To get the best experience, we recommend accessing our Online Learning Content (OLC) using Google Chrome. It is the most stable and compatible browser for our OLC.



Insurance Principles and Market Practice (General Insurance) (Full Package)

OR

This is a full package of microlearning modules which comprises of 9 modules contains comprehensive content about the Insurance Principles and Market Practice (General Insurance). Learning content of this microlearning module has been approved by Subject Matter Experts of the insurance industry.

The full package inclusive of the following microlearning modules:

1. Risk and Insurance
2. The Insurance Market Place
3. Principles of Insurance (Conventional and Takaful)
4. Insurance Regulations and Consumer Protection
5. Underwriting Procedures
6. Claims Procedures
7. Motor Insurance
8. Non-Motor Insurance
9. Life Assurance Products

Upon passing the Learning Assessment at the end of the module, learners will obtain an e-Certificate of Completion.



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- Features in MII's Online Learning Content:

 1. Comprehensive content approved by industry Subject Matter Experts

 2. User-friendly navigation

 3. Attractive myllineadin interdence and primetions.

iv. Click the "Subscribe Now" button to subscribe.



SUBSCRIBE NOW

Life Assurance Products

This microlearning module contains comprehensive content about Life Assurance Products. L by Subject Matter Experts of the insurance industry.

Upon passing the Learning Assessment at the end of the module, learners will obtain an e-Ce

Features in MII's Online Learning Content:

- 1. Comprehensive content approved by industry Subject Matter Experts
- 2. User-friendly navigation
- 3. Attractive multimedia interface and animations
- 4. Self-assessment activities
- 5. SCORM-compliant

Subscription Details:

Price: RM 65 per subscription (inclusive of 6% SST)

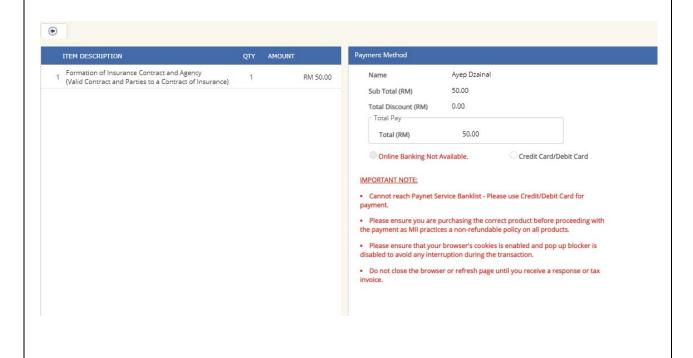
Validity Period: No time frame Learning Duration: 45 minutes

Recommended browser: To get the best experience, we recommend accessing our Online Le and compatible browser for our OLC.

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v. Select payment method either "Online Banking" or "Credit Card/Debit Card". Fill in the necessary payment details and please read the *Important Note* before completing the payment process.



vi. You will receive a notification email for your access to the OLC module that you have subscribed to.

Dear AHMAD JAMAL,

Thank you for subscribing to The Malaysian Insurance Institute (MII) Microlearning Module.

Please refer below for your subscription details :

: The Law of Contract Product Name

(Factors Which Could Affect The Validity of Contract, Remedies for Breach of Contract and The Assignment of Contractual Rights and Duties)

Subscription Period : No time frame Activation Time : Within 12 hours

To access Microlearning - The Law of Contract

(Factors Which Could Affect The Validity of Contract, Remedies for Breach of Contract and The Assignment of Contractual Rights and Duties):

- Log on to <u>www.mii4u.org</u>
 Username: NRIC Number / Passport Number
 Default Password: 12345
- 4. Click the Home button. Then select Portal Home.
- 5. Click the "Online Learning Content" icon button on your dashboard (main page).

IMPORTANT NOTE:

- To get the best experience, we recommend accessing our Online Learning Content (OLC) using Google Chrome. Google Chrome is the most stable and compatible browser for our OLC.
 If you encounter invalid login or page error after clicking on the "Online Learning Content" button, please wait for 10 minutes before you re-login into iLMS. Upon successful re-login, click on the "Online Learning Content" button again. The system may require you to update your profile AFTER you click the button.

For further inquiries, kindly contact our Customer Service Representative at $\underline{\text{customercare@mii.org.my}}. Also, please check your email Inbox/Spam/Junk folders for incoming emails from MII.$

THE MALAYSIAN INSURANCE INSTITUTE (Registration No. 197701004772) (35445-H)

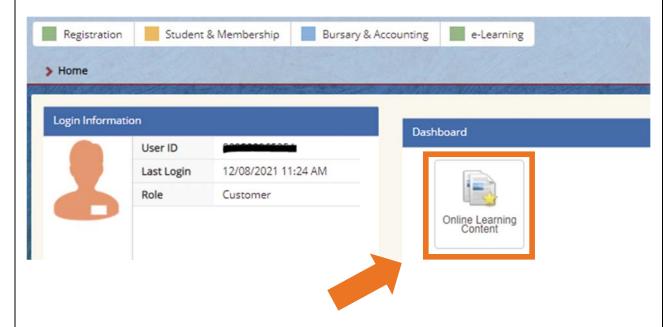
Level 6. Bangunan AICB. No 10 Jalan Dato` Onn, 50480, Kuala Lumpur, Malaysia Telephone: +603 2712 8882 Email: customercare@mii.org.my

This email was sent on 24-11-2021 10:41:22

4 View Online Learning Content (OLC) – Microlearning

To launch the module, please refer to the following steps:

i. Upon successful subscription and login into iLMS, you will see "Online Learning Content" button on your dashboard. Click on the button to proceed.



ii. Then, you can view the list of your subscribed short courses.

