



DIPLLOMA OF FINANCIAL SERVICES

An opportunity to acquire formal education in insurance and financial services

Validated by :



The Malaysian Insurance Institute



PROFESSIONAL SERVICE PROVIDER OF THE YEAR 2007

Diploma of Financial Services

Working in financial services industry has been a career of choice for many ambitious young people. The financial services offer a wide range of career profession. For those who wish to enter the insurance and financial planning industry, sound business knowledge and practical skills are the necessary foundation to get started and succeed. A Diploma of Financial Services with high focus on insurance and financial planning would be an excellent starting point. The modules in the Diploma will take into consideration life-long learning and previous achievements of individual participant.

The modules in the Diploma are drawn and selected from various other insurance and financial planning qualifications including from the Registered Financial Planner (RFP) to sufficiently meet the current need of the industry. The curriculum of study provides knowledge and skills that would enhance the professionalism and prepare participants to handle assignment with a higher degree of competence.

Objectives

This specialised programme provides basic education for those employed as agents and staff of insurance industry particularly the life insurance. It will be highly relevant for those seeking employment in the financial services industry. It equips participants with the practical knowledge relating to insurance business and financial planning areas.

Modules

The Diploma comprises of 10 modules. The modules are chosen with the involvement of life insurance industry members to ensure suitability, relevance and practicability in work environment. Four of the modules are drawn from Malaysian Financial Planning Council's (MFPC) current RFP subjects. At the end of the programme, participants are required to submit a final assignment project as requirement for graduation. The modules are as follows:

1. Introduction to Business
2. Insurance Company Operations¹
3. Marketing
4. MFPC - Fundamental of Financial Planning
5. MFPC - Risk Management & Insurance Planning
6. Economics
7. Management²
8. MFPC - Estate Planning
9. MFPC - Retirement Planning
10. Introduction to Finance

Note:

¹ Exempted if candidate has PCE (ABC) and CEILLI

² BAMC curriculum included

Accreditation

In ensuring that the Diploma of Financial Services qualifies the quality assurance and academic accreditation, this Diploma is validated by Asia e University. Through fulfillment of the validation process:

1. Participants will be awarded with Executive Diploma qualification by the Asia e University (AeU).
2. Participants will also have an opportunity to move to second year of the AeU degree programme in business.

Upon completion of the programme, participants will receive Diploma of Financial Services, Affiliate RFP, 4 paper exemption towards RFP, and AeU Executive Diploma qualification.

Study Method

Besides lectures, class presentations and group assignments are used to ensure that participants develop personal qualities including resourcefulness, and ability to work in a team. In some subjects participants may be required to attempt an external examination that is relevant to the subject matter of study such as BAMC.

Exemption

Participants who have gained prior learning may be given exemption to any of the modules subject to MII policy and guidelines on exemption.

Programme Duration

Each module will be taught for 32 hours. Classes will be conducted in the evenings or during weekend. Participant may complete this programme within 2 years.

Potential Students

The programme provides an opportunity for agency force to acquire formal education in insurance business and financial planning. It is also appropriate for life insurance company junior and supervisory staffs who wish to enhance their education in business areas with emphasis in insurance and financial planning.

Entry Requirement

Minimum SPM or equivalent.

Language

The medium of instruction will be in English and Bahasa Malaysia.

Teaching Faculty

Members of the teaching faculty are drawn from MII current pool of lecturers who are qualified and experienced in their areas. The lecturers are mainly practitioners who have served or still serving the insurance and financial services industry.

Course Fees (not inclusive of student registration fee and membership fee)

The course tuition fee : RM10,000

After BTF deduction : RM 2,000

Student registration Fee : RM 50

- MII Membership - Admission : RM 20
- MII Yearly Membership (Affiliate/Ordinary) : RM 35

MFPC Student Registration

- Entrance fee(one time payment) : RM50
- Yearly subscription : RM80



DIPLOMA OF FINANCIAL SERVICES APPLICATION FORM

INSTRUCTION

Please complete all items and provide all information requested for the purpose of student registration and return the completed application form to :

Training And Education Department,
The Malaysian Insurance Institute
No 5 Jalan Sri Semantan 1, Damansara Heights, 50490 Kuala Lumpur, Malaysia.

1. PERSONAL DATA

a. Full Name (as in I/C or Passport) :

Mr.Mrs.Ms (delete as appropriate) :

b. Gender : Male Female c. Date of Birth : (dd) (mth) (yr)

d. IC No : e. Race :

f. Principal Company : g. LIAM No :
(for agent)

h. Designation :
(for staff) i. Department :

j. Address :

k. Contact Telephone No : Fax No : Email :

No of Years as Agency Leader :

2. DETAILS OF EDUCATION

(Please enclose certificates which must be certified as true and unaltered representation of the original certificates)

	Name of School / Examining Body / Institute Obtained	City / Country	Year		Highest Qualification
			From	To	
1.					
2.					
3.					
4.					
5.					

3. APPLICANT'S DECLARATION

I declare that to the best of my knowledge the information given in this application and supporting documents are correct and complete. If my application as a student is successful, I agree to abide by all the rules and regulations of The Malaysian Insurance Institute

Signature : _____

Date :

For BTF applicants, please fill the BTF Form separately

4. METHOD OF PAYMENT

All company cheques to be made payable to "The Malaysian Insurance Institute" 14 days before the commencement of programme. Participants will not be registered for the programme until the payment is received. We wish to inform that **MII does not accept personal cheques.**

Enclosed is a **CROSSED CHEQUE** or **BANK DRAFT** no _____ in Malaysian Ringgit made payable to **The Malaysian Insurance Institute**

Please charge the total amount of RM _____ to my credit card.

Visa

Mastercard

Card No _____ Expiry Date _____ Signature _____

**For further information, please contact
Training And Education Department at :**

Tel No : +603-2087 8882 Fax : +603-2092 1501
Shawal (ext 257) , Hamizon (ext 235), Putri (ext 255),
Freddie (ext 254)

The Malaysian Insurance Institute
No 5 Jalan Sri Semantan 1
Damansara Heights,
50490 Kuala Lumpur
Malaysia



<http://www.insurance.com.my>