



## THE MALAYSIAN INSURANCE INSTITUTE

(COMPANY NO. 35445-H)

(INCORPORATED IN MALAYSIA AS A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

NO 5, JALAN SRI SEMANTAN SATU,  
DAMANSARA HEIGHTS, 50490 KUALA LUMPUR.

P.O.BOX 11798, 50758 KUALA LUMPUR

GENERAL LINE: 03-20878882 CUSTOMER SERVICE: 03-20878883

23 April 2008

Chief Executive Officer / Human Resource Manager / Training Manager of  
(Insurance / Reinsurance / Takaful ) Companies / Brokers / Loss Adjusters / Bank Negara Malaysia, and  
Chairman / President / General Manager / Secretary of Insurance Associations

Dear Sir / Madam,

### **DOUBLE TAX DEDUCTION OPPORTUNITY THROUGH APPROVED MII TRAINING AND ACADEMIC PROGRAMMES**

We are pleased to inform that the Ministry of Finance (MOF) has **approved** our application to include MII programmes under the Double Tax Deduction by Inland Revenue Board (IRB). Please refer to the following appendices:

- Appendix 1 - Approval letter from MOF dated 10 April 2008
- Appendix 2 - List of approved MII programmes under Double Tax Deduction

With this approval, companies that enroll their staff to any of the approved MII programmes are now entitled for **double tax deduction** e.g companies that spend RM5,000 on staff training at any of the approved MII programmes, will enjoy a tax deduction of RM10,000.

This will take effect for the approved MII programmes conducted after 10 April 2008.

We sincerely hope that companies will take advantage of this new opportunity and maximize it by sending more staff to attend our MII training and academic programmes.

Thank you.

Yours sincerely,

**KHADIJAH ABDULLAH**  
Chief Executive Officer



**KEMENTERIAN KEWANGAN**  
KOMPLEKS KEMENTERIAN KEWANGAN  
PRECINT 2  
PUSAT PENTADBIRAN KERAJAAN PERSEKUTUAN  
62592 PUTRAJAYA

Tel. : 03-8882 3000  
Cabel : TREASURY, KL  
Telex : FEDTRY MA 32369  
Fax : 03-8882 3893  
03-8882 3894  
Web : <http://www.treasury.gov.my>

0.3865/250/A Vol.2 (SK.1)(9)

10 April 2008

Ketua Pegawai Eksekutif  
The Malaysian Insurance Institute  
No.5, Jalan Sri Semantan Satu  
Damansara Heights  
**50490 KUALA LUMPUR**  
(u.p. Puan Khadijah Abdullah)

Tuan,

**Permohonan Penambahan Kursus Latihan Di Bawah Galakan Potongan Cukai Dua Kali**

Dengan segala hormatnya saya merujuk kepada surat permohonan tuan bertarikh 19 Julai 2007 berhubung perkara di atas.

2. Sukacita dimaklumkan bahawa YB Menteri Kewangan telah bersetuju supaya permohonan Malaysian Insurance Institute (MII) untuk menambah kursus latihan di bawah galakan potongan cukai dua kali **diluluskan**.

3. Dengan kelulusan ini, syarikat yang menghantar pekerjaanya untuk menjalani kursus latihan seperti di **Lampiran A** adalah layak mendapat potongan cukai dua kali ke atas perbelanjaan latihan berpandukan bil yang dikeluarkan oleh MII.

4. Pihak tuan hendaklah berhubung terus dengan Lembaga Hasil Dalam Negeri (LHDN) bagi mendapatkan maklumat yang selanjutnya.

Sekian, terima kasih.

**"BERKHIDMAT UNTUK NEGARA"**

Saya yang menurut perintah,

**(KOSHY THOMAS)**


Bahagian Analisa Cukai

b.p. Ketua Setiausaha Perbendaharaan


Ketua Eksekutif/Ketua Pengarah Hasil Dalam Negeri  
Lembaga Hasil Dalam Negeri  
Jabatan Teknikal  
Tingkat 14, Blok 9  
Kompleks Bangunan Kerajaan  
Jalan Duta, Peti Surat 11833  
**50758 KUALA LUMPUR**  
(u.p : Cik Halijah binti Bulat)

## Appendix 2

Category	No	Programme Title	Duration
Professional Education Programmes for Insurers	1	Associateship of the Malaysian Insurance Institute (AMII)	18- 24 months
	2	Diploma of the Malaysian Insurance Institute (DMII)	12 months
Certification Programmes for Life Insurers and Agents	1	Registered Financial Planner (RFP)	6 days per module
	2	Certificate in Agency Development (CIAD)	4 months
	3	Certificate in Life Insurance Planning (CLIP)	4 months
	4	Certificate in Business Insurance Solutions (CBIS)	4 months
Certification Programmes for Insurance Brokers and Loss Adjusters	1	Basic Certificate Course in Insurance Loss Adjusting (BCCILA)	4 days
	2	Intermediate Certificate Course in Insurance Loss Adjusting (ICCILA)	5 days
	3	Certificate Course in Insurance Broking (Basic)	5 days
	4	Certificate Course in Insurance Broking (Intermediate)	5 days
Training Courses for General Insurance Staff - Introductory	1	Introduction to Insurance	2 days
	2	Introduction to Takaful	2 days
	3	General Insurance Company Operations	2 days
	4	Takaful and Conventional Insurance – A Comparison	2 days
Training Courses for General Insurance Staff - Basic	1	Basic Course Motor Insurance	2 days
	2	Basic Course in Fire Insurance	2 days
	3	Basic Course in Engineering Insurance	2 days
	4	Basic Course in CAR/EAR Insurance	2 days
	5	Basic Course in Marine Cargo Insurance	2 days
	6	Basic Course in Miscellaneous Accident Insurance	2 days
	7	Basic Course in Liability Insurance	2 days
	8	Basic Course in Motor & Non-Motor Insurance	2 days
	9	Basic Course in Business Interruption Insurance	2 days
	10	Basic Course in Marine Hull Insurance	2 days
	11	Basic Course in Reinsurance	2 days
	12	Basic Course in Effective Processing of Reinsurance Documents	2 days
	13	Basic Course in Risk Management	2 days
	14	Basic Course in Medical and Health Insurance	2 days
Training Courses for General Insurance Staff - Technical	1	Technical Course in Fire Insurance	3 days
	2	Technical Course in Fire Insurance – Claims	3 days
	3	Technical Course in Motor Insurance	3 days
	4	Technical Course in Motor Insurance- Claims	3 days
	5	Technical Course in Motor Insurance Claims Handling and Loss Assessment	3 days
	6	Technical Course in Miscellaneous Accident	3 days
	7	Technical Course in Miscellaneous Accident – Claims	3 days
	8	Technical Course in Marine Cargo Insurance	3 days

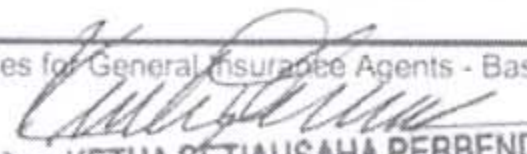
  
**d.p. KETUA SETIAUSAHA PERBENDAHARAAN**  
**(BAHAGIAN ANALISA CUKAI)**  
**MALAYSIA**

	5 Liability Insurance	1 day
	6 Takaful & Conventional Insurance - A Comparison	1 day
	7 Business Interruption Insurance	1 day
	8 Health & Medical Insurance	1 day
	9 Risk Management	1 day
	10 Personal Accident Insurance : Group Personal & Travel Insurance	1 day
	11 All Risks, Good in Transit, Plate Glass & Golfers Policy	1 day
	12 Fidelity Guarantee, Money Insurance & Burglary Insurance	1 day
	13 Workmen Compensation, Employer's Liability & Foreign Workers Insurance	1 day
	14 Basic Selling Skills	2 days
	15 Managing Sales Performance	2 days
Courses for Life Insurance Agents - Basic	1 Induction Program For The Agency Force	1 day
	2 Introduction To Insurance And Takaful	1 day
	3 Basic Course In Life Insurance Company Operations	1 day
	4 Time Value Of Money And Financial Calculator Workshop	1 day
	5 Practical Selling Skills	2 days
	6 Risk Management Solutions In Wealth Accumulation And Conservation	2 days
	7 Needs Based Selling Workshop	2 days
	8 Concept Selling: Life Insurance Solutions For The Individuals	2 days
Courses for Life Insurance Agents - Advanced	1 Managing Client Relations And Renewal Business	2 days
	2 Business Insurance Selling: Life Insurance Solutions For Business Individuals	3 days
	3 Managing Sales Performance For Life Insurance Agents	2 days
	4 Financial Planning And Insurance Solutions	3 days
	5 Practical Management Skills For Agency Leaders	5 days
	6 Managing Agency Performance	2 days
	7 Managing Agency Structure And Recruitment	2 days
Training Courses on Takaful	1 Introduction to Takaful	2 days
	2 Family Takaful Products and Processes	2 days
	3 General Takaful Products and Processes	2 days
	4 Comparison between Takaful and Conventional Insurance	2 days

  
b.p. KETUA SETIAUSAHA PERBENDAHARAAN  
(BAHAGIAN ANALISA CIKAI)

MALAYSIA

	9	Technical Course in Marine Cargo Insurance – Claims	3 days
	10	Technical Course in CAR/EAR Insurance	3 days
	11	Technical Course in CAR/EAR Insurance - Claims	3 days
	12	Technical Course in CAR & EAR Insurance Claims Handling and Loss Asses	3 days
	13	Technical Course in Engineering Insurance	3 days
	14	Technical Course in Engineering – Claims	3 days
	15	Technical Course in Business Interruption Insurance	3 days
	16	Technical Course in Business Interruption Insurance – Claims	3 days
	17	Technical Course in Liability Insurance	3 days
	18	Technical Course in Product Liability Insurance	2 days
	19	Technical Course in Liability - Claims	3 days
	20	Technical Course in Comprehensive General Liability Insurance	3 days
	21	Technical Course Marine Hull Underwriting and Claims	2 days
	22	Technical Course Specialist Liability Insurances	2 days
	23	Technical Course in Bodily Injury / Fatal Motor Accident Claims	3 days
	24	Technical Course in Reinsurance	3 days
	25	Technical Course in Treaty Reinsurance Contract Wording	3 days
	26	Technical Course in Reinsurance Accounting	3 days
	27	Technical Course in Property Risk Management Process and Practice	3 days
	28	Technical Course in Designing an Insurance Programme Using the Risk Ma	3 days
	29	The Legal Aspects of Motor Insurance	3 days
	30	The Legal Aspects of Reinsurance	3 days
Courses for General Insurance Staff - Advanced	1	Advanced Course in Effective Negotiation Skills for Settlement of Claims	2 days
	2	Advanced Course in Workshop on Liability Insurance Underwriting	3 days
	3	Advanced Course in Comprehensive General Liability Insurance	3 days
	4	Advanced Course in Reinsurance Underwriting Workshop	3 days
Courses for Life Insurance Staff – Introductory	1	Introduction to Life Insurance	2 days
	2	Introduction to Life Insurance Company Operations	2 days
	3	Introduction to Takaful	2 days
	4	Takaful and Conventional Insurance – A Comparison	2 days
Courses for Life Insurance Staff – Basic and Technical	1	Basic Course in Life Insurance Underwriting	2 days
	2	Basic Course in Life Reinsurance	2 days
	3	Technical Course in Life Insurance Claims	3 days
	4	Technical Course in Legal Aspects of Life Insurance	3 days
Courses for General Insurance Agents - Basic	1	Motor Insurance	1 day
	2	Contractors' All Risk (CAR) Insurance	1 day
	3	Fire Insurance	1 day
	4	Marine Cargo Insurance	1 day

  
 d.p. KETUA SETIAUSAHA PERBENDAHARAAN  
 (BAHAGIAN ANALISA CUKAI)

MALAYSIA