



**DIPLOMA & ASSOCIATESHIP OF THE MALAYSIAN INSURANCE INSTITUTE (DMII & AMII)  
IMPORTANT INFORMATION 2012**

IMPORTANT DATES		2012 CLOSING DATES				IMPORTANT INFORMATION
		January Exam	April Exam	July Exam	October Exam	
1.	<b>Examinations Sessions</b>	<b>17 - 19 January</b>	<b>24 - 26 April</b>	<b>24 - 26 July</b>	<b>22 - 24 October</b>	MII reserves the right to make changes to the published dates where necessary.
2.	For New Student : - Student Registration fee (one time) - Exemptions Application	18 November 2011	9 February	11 May	10 August	<b>Student registration fee</b> is for <b>new student</b> and <b>one time</b> payment. For examination registration, separate examination entry form and examination fee is required to be submitted and paid.  Students are encouraged to apply exemption(s) at the beginning of the programme.
3.	Examination Entry	2 December 2011	9 March	8 June	7 September	Please check carefully that you are not entering for subjects which are scheduled for examination at the same time. The timetable <b>CANNOT</b> be altered to avoid clashes.
	(a) Withdrawal from examination.	<b>Cancellation or withdrawal</b> of examinations <b>after</b> the Examination Entry closing date will <b>NOT be allowed</b> and no refund of fees will be made. <b>NO</b> substitution or replacement of candidate is allowed.				
4.	(b) Absent from examination	2 February	8 May	6 August	5 November	You may be excused from appearing in a scheduled examination and allowed a refund of 50% (credit note) of the Examination Fee only for emergencies as follows: (a) Medical condition (self); (b) Bereavement of parent, parent-in-law, spouse or child; (c) Disabling traffic accident; (d) Court appearance (self);  Official documents, medical certificates and other supporting documentary proof must be submitted to Head of Examination Management Department by hand or fax at (03) 20937642, before the closing date. Failing to submit the required official supporting documents will result in paying the examination fee in full.  Attending any business appointment, training session, seminar, conference, or on vacation, is not considered as an emergency.



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		January Exam	April Exam	July Exam	October Exam	
5.	Request for Change of Programme, Exam Session, Centre and Subject.	16 December 2011	23 March	22 June	21 September	A fee of RM100 is payable for all requests within the examination entry (item 3) closing dates to request for change of programme, exam session, centre and subject (item 5) closing dates.
6.	e-Permit Notification <i>Can be printed out from MII website : <a href="http://www.insurance.com.my">www.insurance.com.my</a></i>	3 January	10 April	10 July	8 October	<p>The e-Permit will be made available as per schedule. Therefore, students will no longer receiving printed examination entry permit via normal mail.</p> <p>Students must produce the e-Permit together with their original identity card at the examination hall. Failure to do so, student will NOT be allowed to sit for the examination.</p> <p>Please check whether any changes have been made to the dates or times for the subject (s) for which you have registered, and that the subjects shown on your permit are those that you have registered for.</p>
7.	e-Result Notification <i>Can be printed out from MII website : <a href="http://www.insurance.com.my">www.insurance.com.my</a></i>	20 March	27 June	27 September	26 December	<p>The e-Result will be made available as per schedule. Therefore, students will no longer receiving printed examination result notification via normal mail. The e-result notification is served as an examination result slip</p> <p>Please be informed that Examination results cannot be made known over phone calls or through other electronic means. MII does not entertain any enquiries in this respect.</p>
8.	Remarking / Appeal	30 March	9 July	8 October	7 January 2013	<p>Candidates who receive a fail grade have the option of applying for a post-results review of marking for a fee of RM100, this is non-refundable.</p> <p>The post-result review of marking will be ready within 1 month from the remarking.</p>

- If there are any discrepancies, please contact MII Examination Management Department immediately at :  
The Malaysian Insurance Institute, No 5 Jalan Sri Semantan Satu, Damansara Heights, 50490 Kuala Lumpur.  
Tel : 03-20878882 Fax: 03-20939468, Email : [customercare@mii.org.my](mailto:customercare@mii.org.my)



**THE MALAYSIAN INSURANCE INSTITUTE (35445-H)  
2012 EXAMINATION SCHEDULE**

The examination dates for 2012 are 17-19 January, 24-26 April, 24-26 July and 22-24 October.

**Please be informed that all four (4) examination sessions are open to all students; class-based students, self-study students and international students (first time sitting or repeat).**

Check carefully that you are not entering for subjects which are scheduled for examination at the same time.

**The timetable CANNOT be altered to avoid clashes.**

The MII reserves the right to make changes to the published dates where necessary.

<b>DIPLOMA AND ASSOCIATESHIP EXAMINATIONS</b>				
<b>17 January / 24 April / 24 July / 22 October 2012</b>				
	<b>MII Code</b>	<b>Subject Title</b>	<b>CII Code and Course Book Edition</b>	
10.00am	105	Insurance law – <i>Compulsory</i>	P05	Apr 10 / Aug 10
	52	Risk Management	655	Oct 09
	34	Life & disability underwriting	555	Apr 07
2.00 pm	111	Liability Insurance	P96	Jan 09 / Nov 09 / May 10
	112	Reinsurance	P97	Dec 09
	114	Underwriting Practice	P80	June 08 / Nov 09 / Nov 10
<b>18 January / 25 April / 25 July / 23 October 2012</b>				
10.00am	109	Insurance Business & Finance – <i>Compulsory</i>	P92	Apr 10 / Nov 10
	32	The Business Environment	530	Apr 07 / Apr 09 / May 10
	101	Claims Management	820	Apr 08 / May 09 / May 10
2.00 pm	106	Commercial Property and Business Interruption	P93	Jan 09 / May 10
	88	Life Assurance	735	Apr 06 / May 07
	107	Claims Practice	P85	June 09 / Apr 10
<b>19 January / 26 April / 26 July / 24 October 2012</b>				
10.00am	100	Underwriting Management	815	Oct 04 / Nov 05 / May 07
	110	Motor Insurance	P94	June 09 / May 10
	103	Private Medical Insurance	790	Oct 06
2.00 pm	108	Personal Insurances	P86	Dec 08 / Nov 09 / May 10
	68	Marketing	945	Oct 05 / May 08

**Note:**

- Subject 105 & 109 are compulsory for Diploma and Associateship (*Effective January 2011*)
- Students **must** meet the completion eligibility criteria in place at the time of completion of the Diploma and/or Associateship.
- *CII Examination Dates 16-19 April and 15-18 October 2012*



**DIPLOMA & ASSOCIATESHIP OF THE MALAYSIAN INSURANCE INSTITUTE (DMII & AMII)  
FEES SCHEDULE 2012**

		<b>MII Members RM</b>	<b>Non MII Members RM</b>	<b>International Students USD</b>
1	Examination Entry Fee <ul style="list-style-type: none"> <li>• Diploma – <i>Per Subject</i></li> <li>• Associateship - <i>Per Subject</i></li> </ul>	260 360	410 510	100 120
2	Student Registration (non refundable) – one time only	50	100	30
3	Exemption fees – per subject payable upon confirmation of exemption	200	250	100
4	Transitional for transfer of CII subject credits	200	250	100
5	Request for change, exam session, exam centre, subject	100	150	50
6	Remarking papers (non refundable)	100	150	50
7	Issue replacement of transcript	30	50	20
8	Photocopy (certified true copy) of examination result slip / transcript	10	15	5
9	Issue duplicate of examination entry permit	5	10	5
10	Issue replacement of certificates : <ul style="list-style-type: none"> <li>▪ Diploma (DMII)</li> <li>▪ Associateship (AMII)</li> </ul>	50 80	100 130	30 40
11	Election Fee <ul style="list-style-type: none"> <li>▪ Associateship (AMII)</li> <li>▪ Fellow (FMII)</li> </ul>	300 400	350 450	150 200
12	Checking, verification and sending of ACII Applications Forms to CII	100	150	50



# The Malaysian Insurance Institute

## Examination Entry Form For Self-Study / Repeat Student Only

### Important

- Kindly submit the completed Examination Entry Form to Examination Academic Unit via Fax at 03 – 20937642 or email to [rozita@mii.org.my](mailto:rozita@mii.org.my) or [zaiton@mii.org.my](mailto:zaiton@mii.org.my)
- Check carefully that you are not entering for subjects which are scheduled for examination at the same time.

### Section A : Personal Details

Name :	NRIC :
Office Tel. No.	Fax No.:
Home Tel. No.	Mobile No.:
Email :	
Present Employer :	

CHANGE OF CORRESPONDENCE ADDRESS: Should your correspondence address be different from the address appearing on your last result notification, please fill in your current address:

Address :	Postcode:
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### Section B: Examination Entry

I wish to enter the following examinations as follow :

Examination Session :	<input type="checkbox"/> January	<input type="checkbox"/> April	<input type="checkbox"/> July	<input type="checkbox"/> October	Year _____
Examination Centre :	<input type="checkbox"/> Kuala Lumpur	<input type="checkbox"/> Ipoh	<input type="checkbox"/> Penang	<input type="checkbox"/> Johor Bharu	<input type="checkbox"/> Kuantan
	<input type="checkbox"/> Kota Kinabalu	<input type="checkbox"/> Kuching	<input type="checkbox"/> Miri	<input type="checkbox"/> Jakarta	<input type="checkbox"/> Cambodia
				<input type="checkbox"/> Bangladesh	

#### Certificate of the Malaysian Insurance Institute (AMII)

	Credits awarded upon passing	Application Status	Fees (RM / USD)
<input type="checkbox"/> CMII	20	Repeat	

#### Diploma of the Malaysian Insurance Institute (DMII)

Code	Subject	Credits awarded upon passing	Application Status		Fees (RM / USD)
			Please Tick (✓)		
			New	Repeat	

#### Associateship of the Malaysian Insurance Institute (AMII)

Code	Subject	Credits awarded upon passing	Application Status		Fees (RM / USD)
			Please Tick (✓)		
			New	Repeat	
			<b>Total Payment :</b>		

**Section C : Payment****Examination Entry - New and Repeat Fee**

Subjects	MII Members (RM)	Non MII Members (RM)	International Students (USD)
CMII	260	410	100
Diploma	260	410	100
Associateship	360	510	120

Tick (✓) method of payment, and if applicable

Postal order / Money order / Bank draft / Cash payable to The Malaysian Insurance Institute.  
(Your name and NIRC no. must be written on the back of your PO, MO and BD)

Credit card : Please debit my account with the total cost of the services ordered on this form according to MII prices at the time of processing:

Type of card (please tick ✓)       Visa                       Mastercard                       Amex

Valid from :   /   (mm-yy)                      Expiry date:   /   (mm-yy)

Card Number : \_\_\_\_\_

Card holder name and address if different from personal details  
 \_\_\_\_\_  
 \_\_\_\_\_

Postcode : \_\_\_\_\_

Card holder signature: _____	Date: _____
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**Section D : Signature and Date**

Candidates should satisfy themselves that they are not entering for subjects which are scheduled for examination in the same session. The timetable cannot be altered to avoid clashes.

The MII reserves the right to make changes to the published dates where necessary.

Signature: _____	Date: _____
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For Office Use	Date received : _____	Transaction Code : _____
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