

**DIPLOMA & ASSOCIATESHIP OF THE MALAYSIAN INSURANCE INSTITUTE
2009 IMPORTANT INFORMATION**

IMPORTANT DATES		2009 Closing Dates				IMPORTANT INFORMATION
		January Exam	April Exam	July Exam	October Exam	
1.	Students Registration & Exemptions Applications (for new students only)	October 2008	19 January	April	13 July	Students are encouraged to apply exemption at the start of the programme.
2.	Continuous Assessment Enrolment	N/A	12 January	N/A	6 July	Postal tuition services available for self-study students only.
3.	Submission of Examination Entry	22 November 2008	23 February	22 May	10 August	
4.	(a) Withdrawal from examination	22 December 2008	23 March	19 June	14 September	50% of the fees for each subject withdraw will be refunded via credit note provided withdrawal notice in writing reaches the Institute by the closing date. No refund for application after the closing date.
	(b) Absent from examination on reason of illness	6 February	15 May	14 August	13 November	50% of the fees for each subject will be refunded via credit note provided application in writing supported by medical evidence reaches the institute by the closing date.
	(c) Absent from examination other than reason of illness	NO REFUND				
5.	Request for Change of Exam Session, Centre and Subject	15 December 2008	9 March	8 June	7 September	A fee of RM100 is payable for all requests.
6.	Continuous Assessment - Assignment to be submitted to MII	N/A	16 March	N/A	14 September	Postal tuition services available for self-study students only.
7.	Receipt of Examination Entry Permit	5 January	13 April	13 July	12 October	Available approximately 2 week before the exam date. Please check whether any changes have been made to the dates or times for the subject(s) for which you have entered, and that the subjects shown on your permit are those that you intend to sit.
8.	Examinations Sessions	20 – 22 January	28 – 30 April	28 – 30 July	27 – 29 October	MII reserves the right to make changes to the published dates where necessary.
9.	Examination Results	End March	End June	End September	End December	Released approximately 2 months after examination date.

- Please check carefully that you are not entering for subjects, which are scheduled for examination at the same time. The timetable **CANNOT** be altered to avoid clashes.
- If there are any discrepancies, contact the MII **Examination & Training Department** immediately at The Malaysian Insurance Institute, No. 5 Jalan Sri Semantan Satu, Damansara Heights, 50490 Kuala Lumpur, Tel: 03-20878882 Fax:03-20939468, Email: miird@po.iaring.my