

ACTION 7 Election to Fellowship



THE MALAYSIAN
INSURANCE INSTITUTE

1. Use Block Capital throughout in completing this form.
2. Please ensure that you read and understand the FMII handbook before completing this section.
3. Please complete all fields - it is essential we have your email address as this is our main channel of contact with you.

Section A	Personal Details														
Name (as in IC)															
Membership ID															
New I.C. no.							-					-			
Old I.C.no.															
Passport no.															
Correspondence address															
											Postcode				
Tel. No.											Mobile no.				
Company name															
Office address															
Office tel.no.											Postcode				
Email <small>(compulsory)</small>	<small>* Please take note when providing your email address as most correspondence with be sent electronically.</small>														

Section B	Major Accomplishments chosen to support election to Fellowship
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Please set out below your major achievement. You must choose only one of the four options:

Option 1 : Professional or managerial qualification gained since becoming an Associate.

Qualification Title													
Has this been approved by the MII? (Yes/No)													

(If yes, please enclose letter of confirmation from the MII. If no, please refer to Major Achievement application form)

Option 2: Major Essay (Please enclosed four (4) copies with this application)

Title													
Title													

Option 3: Project(s) (Please enclosed four (4) copies of each project report with this application)

Title													
Title													

Option 4: Portfolio of published works (Please enclosed four (4) copies of each published work (in English) with this application together with a written summary.

Title	
Title	
Title	

Section C Endorsement by employer

If a work-based project report or dissertation is to be submitted, please ask your employer to endorse your application as follows:

We support the above named person's choice of work-based Major Accomplishments and confirm that we have no objection to the publication of the company-specific information that is included.

Name			
Title			
Signed		Date	

Section D Endorsement by employer

Please do not submit your application until you can confirm by ticking all the 'yes' boxes below to indicate that you have met all the election to Fellowship application criteria.

I confirm that I:	Yes	For office use only
• am an Associate of the Malaysian Insurance Institute		
• hold the pre-1992 Associateship and have submitted a summary of 10 years relevant work experience		
• am a current member of the Malaysian Insurance Institute		
• have been employed (or self-employed) in the insurance industry for at least four years		
• am wholly or mainly engaged or employed in work connected with insurance		
• have paid the Fellowship enrolment fee		
• have successfully completed a Fellowship plan		
• have successfully completed the Ethics in Business		
• have three years of CPD records (These records, or a letter from the MII confirming that your records have been approved, must be attached to this application.)		
• have signed the declarations (Section F)		
By ticking the appropriate boxes you are confirming that you have enclosed all the necessary evidence to support your application. You must include everything listed in part A and one of the options from part B. Please do not submit your application until you are able to enclose all the supporting documentation.		
Part A. I confirm that I have enclosed all of the following:		
• a completed and signed application form		
• an election fee of RM500 (Section E)		
• four copies of my Testimony of Individual Advancement (Please check the Fellowship guidelines to ensure that your statement includes all relevant information.)		
Part B. I confirm that I have enclosed one of the following Major Accomplishments:		
• evidence of a further professional or managerial qualification (Please refer to the Fellowship regulations or letter of confirmation)		
• four copies of my project(s) (with a signed employer's endorsement if required) (Section C)		
• four copies of my dissertation (with a signed employer's endorsement if required) (Section C)		
• my list of published work containing four copies of each publication		

You must have successfully completed the Business Ethics Programme before applying for election to Fellowship

Section E**Method of payment**

I am enclosing payment of RM _____ being processing fee for exemption application. *Please tick (✓)*

Cash	For walk-in at MII Damansara Heights or MII City Centre counter only.											
Interbank GIRO	Bank in to MII's RHB Ac no : 2641 6000 00 4670. <i>Please email the copy of payment slip to us.</i>											
Bank draft	Payable to "THE MALAYSIAN INSURANCE INSTITUTE". <i>Please write your name and IC at the back of your Bank Draft.</i>											
Debit/credit card	Please debit my account with the total exemption fee imposed.											
Type of card <i>(please tick ✓)</i>	<input type="checkbox"/> VISA			<input type="checkbox"/> MASTER CARD			<input type="checkbox"/> AMEX			<input type="checkbox"/> OTHERS		
Valid from							Expiry date					
Card number												
Cardholder's name & address <i>(if different from personal details)</i>												
Cardholder's signature							Date					

Section F**Personal Data Protection Act 2010 & Applicant's Declaration****Applicant's Declaration.**

1. I am deemed to have consented to MII to use, store, disclose and process my personal data for the Purpose mentioned above and agree to comply with and be subject to the jurisdiction of all rules and regulation of MII concerning the fellowship application.
2. I am submitting this Major achievement as part of my application for Fellowship. I confirm that my submission is my own work as detailed in the Fellowship regulations and guidelines.

Plagiarism.

In submitting work under the Fellowship programme, I am declaring that I have read the Fellowship guidelines and that it is my own work. I acknowledge that failure to comply with these rules may result in disciplinary action.

Signed	Date
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